

GRANTA SCHOOL GOVERNING BODY MEETING

THURSDAY 5th July 2018 6.00pm
AT THE SCHOOL

MINUTES

Present:

Governors: Caroline Ilott (Chair)(CI), Lucie Calow (Headteacher) (LC), .Jeff Andrews (JA), Lucinda Billington (LB), Steve Hannington (SH), Paul Ilott (PI), Tony Orgee (TO),. Ian Wilson (IW)

Paula Nixon (PN) joined the meeting 6.25pm.

Associate Members: Linda Alefounder (LAF), Sarah Crouch (SC), Chris Cole (CC)

Ann Abineri in attendance as Clerk.

The meeting was quorate

1. **Welcome and Apologies for absence were received and accepted from**
Governors: David Champion, Alison Walker, Chris, Seaton, David Jones
Associate Governors: Tanya Seaton, Linda Kahr, Jo Clarke.

2. **Declarations of Pecuniary Interest and notification of AOUB**
No pecuniary or other interests declared.

3. **Governing Body Membership**
Vacancies and Elections. Staff governor/election
We currently have one Co-opted vacancy

4. **Minutes of Full Governing Body meeting 24th May 2018, including matters arising not included on this agenda**

Minutes were agreed and signed as a true record.

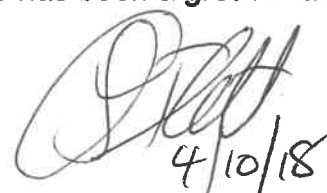
Matters Arising

LAF confirmed that Ray Byford has been booked for Orovia training at the Away Day 30th August

LC reported that Jonathan Lewis invited Heads to meet with Health leads. This turned out to be predominantly a social care meeting but she was able to attend a further meeting with Health Commissioning representatives which enabled her to ask how joint working can take place with school, health and social care.

LC confirmed that she will raise this again at Heads Forum on 5th July 2018. The general consensus was for LC to continue to pursue this at meetings and report back.

LC reported that Helen Phelan, the SEND lead who has been a great champion, is moving on.



5. Committees

Curriculum meeting 12th June 2018

PI outlined key points of the meeting; minutes had been circulated.

PI explained that discussion took place on the wording of the Attendance Policy relation to term time holidays and that the committee were satisfied with LC's case by case approach to this. It was noted that there are times when the pupil's individual needs mean that time off during the term is deemed appropriate.

Solar (assessment tool) SC and LB to give a presentation at the Away Day.

HR meeting 12th June 2018

LC reported on the key points of this meeting, the minutes of which were circulated.

LC confirmed that an appointment has been made to the Communications Officer role since this meeting.

H & S meeting 14th June 2018

JA reported on Health and Safety committee the minutes of which were circulated.

Attempts to clarify the county policy on issue of non-prescription medications continue. LC reported that she continues to pursue this.

School nursing: Her meeting with the therapy leads indicates that a joint policy core offer is being reviewed and should be with us shortly. However we have been waiting for this for a year. In response to a **Governor's question** LC confirmed that school is following safe practices in the interim.

The policies outstanding have been noted and LC confirmed that these will be available for review at the next H & S committee.

TO confirmed that he attended the meeting Greater Cambridge Partnerships Executive Board on 4th July 2018 and can confirm that the traffic lights outside the LVC site will become 'smart.' Governors expressed mixed views on.

F&GP meeting 2nd July 2018

TO reported verbally on this.

The Committee have requested more understandable solar panel information for next F & GP. **Action: LAF.**

Benchmarking information from the DfE to be circulated to all Governors.

Action: Clerk (completed 10.7.18)

6. Head's Report

LC outlined the key points of her report:

- Confirmed admission numbers for September 2018 now at 131.
- Current initiative to celebrate creativity in science within the school led by Helen Norris. This has involved a highly creative photography project.

A Governor asked if there would be a press release and LC confirmed this.

Governors were given the opportunity to read the Science Week Memories.

- Creative Writing display will be a focus next term.



A Governor asked about DfE and LC explained that 4 pupils are working towards Silver.

- Homework Policy for Pathfinders class will be reviewed in the new academic year.
- Sharon Collins is taking the lead on the wellness curriculum.
- BSL course for pupils during the next academic year.
- Digital Parenting magazine has been circulated.
- Sports days have been well attended and successful.
- English as an Additional Language book audit underway. More dual language texts will be required.
- Positive feedback was received from the educational psychologist on 'bridging' units for assessment such as memory and attention.
- Two non-teaching days in September 2018, one health and one specifically related to Mental Health in conjunction with Blue Smile.
- The school was well represented at recent Teaching conference – full day on a Saturday.

A Governor asked if teachers from Meldreth Manor could attend. LC replied that are welcome to get in touch.

A Governor asked if documents could be printed on both sides of the paper for ecological and economy reasons. LC agreed.

It was noted that there may have been a problem with the circulation of this report via email. **Action: LC to check and resend if necessary.**

7. CHET/academisation update

JA explained that CHET's next meeting will take place on 16th July 2018.

IW met with Stuart Tinsley on 18th June 2018. IW is examining and seeking information from a number of sources and will report back on this.

LC has been involved meetings with the HT of Meadowgate and Doug Brechin of CHET regarding Due Diligence re Teaching and Learning. Reports awaited.

CI commented that the reports from Governors will be reviewed at the Away Day when a vote will take place on whether to go ahead with entry into an Academy.

A Governor asked about Special Schools in Multi Academy Trusts and LC explained this is rare and that there have also been very few Special Schools become standalone academies.

8. GDPR update

Communications Officer appointment as stated in item 5.

9. Safeguarding

Amendment made to the names in this policy: Sarah Crouch named in place of Lucie Calow. This was approved.

PI, as Safeguarding Officer, inspected the Single Central record and the Blue Book (physical interventions register) on 8th June 2018 and found these to be satisfactory.

10. LVC links

LB attended the LVC Governors meeting on 3rd July 2018.

She reported that the following meeting included the following:



LVC's approach to GDPR.

The Shared Pathway class and its benefits.

CHET's recent foci in addition to its due diligence with Granta. The 'top-slice' was also discussed (currently 2% and will become 3% in 2018-19.)

LB also reported back on a 'peer postcard' scheme as part of safeguarding.

11. Friends of Granta School (FOGS)

Minutes have been circulated.

Information of Christmas Fayre to follow.

12. School Council

LB reported that the next meeting will be Monday 16th July 9.30 am. Governors invited.

Class names: famous people from Cambridge.

13. Any Other Urgent Business

Clerk suggested a system for evaluating GB Effectiveness to be carried out at the Away Day. This idea will be put into place.

The Governors thanked Chris Cole for her the dedicated and tireless way she has carried out her role in school and on the GB.

Date of Next Meeting: Awayday on Thursday 30th August 2018.

Meetings for the next academic year will be arranged at the Away Day.

Meeting closed: 19.25

